



CITY OF HOUSTON

Administration and Regulatory Affairs Department
Strategic Purchasing Division

Annise D. Parker
Mayor

Calvin D. Wells, Deputy Director
City Purchasing Agent
P.O. Box 1562
Houston, Texas 77251-1562

F. 832.393.8755
<https://purchasing.houstontx.gov>

May 24, 2013

SUBJECT: Letter of Clarification No. 1 Compliance Review of Certificated Telecommunications Providers ("CTPs").

REFERENCE: Request for Qualification (RFQ) No. S46-Q24614

TO: All Prospective Proposers:

This Letter of Clarification is issued for the following reasons:

• **The following questions and City of Houston responses are hereby incorporated and made a part of the Request for Qualifications:**

1. How many a quarter does the City of Houston intend to review for each CTP?

Answer: *The City intends to review 16 quarters (1st quarter of 2008 through the 4th quarter of 2012) for each CTP. In aggregate, this represents \$214M worth of access line payments to the City of Houston.*

2. Will the City's law department be available to assist with non-responsive CTP's?

Answer: *Any CTP that fails to cooperate with the City of Houston's compliance review will be referred to the City Attorney's Office for enforcement action. The City intends to pursue any options available under Chapter 283 of the Local Government Code. The compliance review will be suspended if necessary while the City pursues its options to enforce compliance.*

3. Please provide the list of persons that attended the Pre-submission conference on May 15.

Answer: *Please refer to the e-bid website. Q24614 – Solicitation Folder – "Attendance Roster" attachment.*

4. Can you provide the number of access line counts for the periods being reviewed?

Answer: *The access line counts for the 16 quarters being reviewed in aggregate for the 10 companies are as follows:*

Category 1 (Residential)	22,358,918
Category 2 (Non-residential)	28,185,938
Category 3 (Point-to-Point)	901,690
TOTAL	51,446,546

5. Will sampling be satisfactory for the review?

Answer: *Sampling will be necessary when performing the review of geographical coding and whether the CTP accurately applied its guidelines for classifying access lines by category. Sampling techniques and any extrapolation based thereon must be able to withstand CTP challenges based on statistical methodology validity. It is highly likely that one or more company will not have billing records for*

Partnering to better serve Houston

LETTER OF CLARIFICATION 1
COMPLIANCE REVIEW OF CERTIFICATED TELECOMMUNICATIONS PROVIDERS ("CTPS").
SOLICITATION NO. S46-Q24614

some of the quarters being reviewed and any extrapolation must be based on sound methodologies.

6. RFQ page 5, following item 6.3.6, indicates that "the documents listed below [TABLE 1] must be provided with the QP". Is the "QP" our response to this RFQ (elsewhere called the "SOQ", and do the required forms need to be submitted together with our response to the present RFQ; i.e., by May 31st at 2:00?

Answer: *This should be RFQ and yes the documents listed in Table 1 which be complete and submitted as a part of your RFQ response.*

When issued, Letter(s) of Clarification shall automatically become a part of the proposal documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Purchasing Division and the applicable City Department(s). It is the responsibility of the proposers to ensure that it has obtained all such letter(s). By submitting a proposal on this project, proposers shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this proposal.

If you have any questions or if further clarification is needed regarding this RFQ, please contact me

Eric Alexander

Om Eric Alexander
Senior Procurement Specialist
Strategic Purchasing Division
832-393-8704

END OF LETTER OF CLARIFICATION 1

Partnering to better serve Houston

Council Members: Helena Brown Jerry Davis Ellen Cohen Wanda Adams Dave Martin Al Hoang Oliver Pennington Edward Gonzalez
James G. Rodriguez Mike Laster Larry Green Stephen C. Costello Andrew Burks Melissa Noriega C.O. "Brad" Bradford
Jack Christie **Controller:** Ronald C. Green